

PROJECT ERASMUS+ KA171-HED OF CONSORTIUM FOR MOBILITY CGU EU-AMERICA (2024-1-ES01-KA171-HED-000239621)

Criteria for the 2025–2026 Call for Applications

1. Framework project

This mobility call is issued within the framework of **Project Erasmus+ 2024-1-ES01-KA171-HED-000239621 for the mobility of undergraduate, postgraduate, and doctoral students under the CGU EU–America 2024–2027 initiative of the Compostela Group of Universities** (hereinafter, the CGU Erasmus+ KA171-HED Project). This project is co-funded by the Erasmus+ Programme of the European Union under Key Action 171 for the mobility of students and staff in higher education supported by external policy funds.

This project forms part of the initiatives developed by the Compostela Group of Universities under the umbrella of **Project Erasmus+ 2024-1-ES01-KA130-HED-000212899, the CGU EU–America Mobility Consortium**, accredited by the Erasmus+ Programme of the European Union under Key Action 130 for Erasmus Accreditation of higher education mobility consortia (hereinafter, the CGU Erasmus+ KA130-HED Consortium).

The objective of both projects ([Erasmus+ KA171-HED](https://web.gcompostela.org/gcu-eu-america-student-mobility-ka171-project/)¹ and its overarching [Erasmus+ KA130-HED](https://web.gcompostela.org/gcu-eu-america-mobility-consortium-ka130-project/)² framework) is to contribute to achieving the goals set by the network and its partner universities in the areas of initiative, sustainability, strategy, growth, communication, and future development for the 2024–2027 period through the promotion of mobility opportunities for the CGU student community.

2. Purpose and scope

The purpose of this call is to establish the regulatory basis for the management, award, and publication of mobility placements and grants under the CGU Erasmus+ KA171-HED Project: student mobility for traineeships between higher education institutions that are members of the CGU Erasmus+ KA130-HED Consortium and higher education institutions in non-associated third countries in Region 10 in the Americas participating in the CGU Erasmus+ KA171-HED Project.

¹ <https://web.gcompostela.org/gcu-eu-america-student-mobility-ka171-project/>

² <https://web.gcompostela.org/gcu-eu-america-mobility-consortium-ka130-project/>



The aim of this call is to promote and implement the aforementioned mobility activities in accordance with the provisions of the funded CGU Erasmus+ KA171-HED Project and the regulations of the [Erasmus+ Programme \(2024 call\)](#)³ of the Spanish Service for the Internationalisation of Education (SEPIE)⁴.

3. Participating institutions

This mobility call is addressed to the partner institutions of the CGU Erasmus+ KA171-HED Project located in EU Member States and in non-associated third countries.

The following **higher education institutions from the European Union, belonging to Group 2 of the Northern Atlantic Axis in Spain, are members of the CGU Erasmus+ KA171-HED Project:**

- University of A Coruña,
- University of León,
- University of Oviedo, and
- University of Santiago de Compostela.

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The following **higher education institutions from non-associated third countries in Region 10 in the Americas** are members of the CGU Erasmus+ KA171-HED Project:

- Autonomous University of Chihuahua (Mexico),
- University of the East UNIVO (El Salvador), and
- Corporation for Biological Research CIB (Colombia).

4. Mobility flow

Through the CGU Erasmus+ KA171-HED Project, **mobility** opportunities will be supported for students from the higher education institutions participating in the project, as follows:

³ <http://sepie.es/educacion-superior/convocatoria-2024.html#KA171HED>

⁴ [SEPIE](#) is the Spanish public body under the Ministry of Science, Innovation and Universities of the Government of Spain, which acts as the National Agency of the European Commission responsible for managing, promoting, and disseminating the Erasmus+ programme, as well as other educational initiatives.



From Region 10 to Group 2: two mobility placements for recent graduates or postgraduate students from partner institutions who completed their studies within the previous 12 months.

5. Scientific fields

The mobility activities must be related to one or more of the following university knowledge areas:

- New Technologies;
- Emerging Technologies;
- Earth Sciences;
- Environment;
- Renewable Energies;
- Social Responsibility;
- International Politics.

6. Action timeline

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- December 2025 – March 2026: Submission and publication of mobility placement offers by the institutions.
- March 2026 – April 2026: Student applications and selection of mobility participants.
- May 2026 – December 2026: Implementation of the mobility.
- December 2026 – March 2027: Reporting and justification of the mobility activities.

7. Management of offers and publication of mobility placements

Mobility placement offers shall be managed exclusively through the CGU Erasmus+ KA171-HED [online mobility placement offer form](https://web.gcompostela.org/ka-171-offer/)⁵.

The placements will be open to individuals with special needs and will allow beneficiaries, where necessary, to carry out the mobility period accompanied by a family member or another support resource⁶, as specified in the social commitment guidelines.

The offers shall indicate the academic requirements established by the sending higher education institutions for each academic area—such as minimum grade, number of credits

⁵ <https://web.gcompostela.org/ka-171-offer/>

⁶ For example, a guide dog, etc.



earned, among other criteria—in accordance with the Academic Quality and Recognition Plan of the Consortium institutions for the CGU Erasmus+ KA171-HED Project.

Internship offers must include a detailed work plan ensuring the incoming beneficiary's full and holistic integration into the host work environment.

Placement offers that include a schedule of cultural activities and opportunities for social interaction with the local environment or other local learners will be positively valued. Likewise, it will be considered an added value if the host department provides optional parallel courses on culture, language, or other social training subjects that complement transversal academic learning.

Practical training will be formally recognised by the Consortium and validated by the university.

The placement offer form must be submitted to the CGU for prior review before publication within the framework of the CGU Erasmus+ KA171-HED Project.

Once validated by the CGU, the offers will be published on the CGU Erasmus+ KA171-HED Project [website](#)⁷ and disseminated through the network's communication channels.

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Additionally, partner higher education institutions shall promote the publication through their own dissemination channels and through the European Commission's dissemination platforms.

Institutions have until the end of **2nd March 2026** to submit their placement offers.

8. Social commitment

The call for applications shall be open and inclusive, and the implementation of its actions within the framework of the CGU Erasmus+ KA171-HED Project shall not, under any circumstances, result in restrictions on participation. The involvement of individuals shall be encouraged without any distinction based on race, colour, sex, language, religion, political opinion or ideology, or any other condition.

At least one of the two mobilities under the CGU Erasmus+ KA171-HED Project must be reserved for students with fewer opportunities.

⁷ <https://web.gcompostela.org/gcu-eu-america-student-mobility-ka171-project/>



Priority shall be given to students in situations of economic vulnerability, at risk of social exclusion, students with special needs with a minimum recognised disability of 33%, from areas declared as affected by armed conflict or sociopolitical repression, or from regions declared in an environmental emergency.

Preference shall be granted to female students in academic fields related to New Technologies and Emerging Technologies.

Where necessary, students with recognised special needs may be accompanied by a family member during their mobility period. The need for accompaniment and the relevant details must be communicated to the CGU sufficiently in advance.

The language and communication codes used by the various actors involved in the project shall be adapted at all times to the target audience. Communications with individuals with special needs shall be tailored to each case, using clear and accessible language, familiar discourse, and a supportive and approachable tone to facilitate the integration of all participants, regardless of their cultural, educational, or other backgrounds.

Digital information and documentation within the project environment must be universally accessible, created and encoded⁸ in a manner that allows all individuals to use it regardless of their hardware, software, language, location, abilities, technical skills, or functional diversity (hearing, mobility, vision, cognitive or learning limitations), as well as any intellectual, cognitive, or cultural gaps.

Participating higher education institutions must designate one person to act as technical coordinator and another as social responsibility specialist and mentor, responsible for monitoring, coordinating, supervising, and advising students before, during, and after the mobility period.

9. Students' applications and mobility selection

a. Applications

Only mobility applications submitted by students enrolled at the higher education institutions participating in the CGU Erasmus+ KA171-HED Project will be accepted for processing. Applicants must be enrolled in a programme that leads to a recognised degree, including double or joint degrees, and must meet the following requirements:

⁸ [Convention of the United Nations on the Rights of Persons with Disabilities and optional protocol.](#)



- a) recent undergraduate graduates who will complete their practical training period abroad within a maximum of twelve months from the date on which their degree was awarded.
- b) students enrolled in an official university postgraduate programme who will complete their practical training period abroad within a maximum of twelve months from the date on which their postgraduate degree was awarded.

Applications must be submitted in **April 2026** through the **CGU Erasmus+ KA171-HED Project application form**, which will be available on the project's website. Each student may submit up to a maximum of three applications, indicating their order of preference for each destination. If more applications than permitted are submitted, only the last three eligible applications received will be processed.

Submission of an application implies full knowledge and acceptance of the terms of this call and of all rules and decisions issued by the competent administrative body.

b. Selection of mobility

The selection of applications shall be carried out by the sending institutions based on the suitability of the candidate's profile for the host placement and in accordance with their own institutional academic criteria. All aspects outlined in this call, including those related to the institutional "Social Commitment," shall be taken into consideration.

The applicant's academic profile must fully correspond to the requirements of the placement to be filled.

The beneficiary's practical training interests must align with the objectives of the project.

To enable the selection process, the CGU will make available to the sending institutions the applications submitted by their students.

Once the selection has been completed, the sending institutions shall inform the CGU, before **end-April 2026**, of the selection results for their outgoing students: the details of the selected student and at least one alternate, as well as the score awarded to each candidate and their academic profile.

The selection must be validated by the CGU.

c. Publication of mobility

The provisional list of mobility will be published on the CGU Erasmus+ KA171-HED Project [website](#)⁹ and through the network's dissemination channels, preferably by end of April 2026.

A period of five working days from the date of publication of the provisional list will be opened for the submission of appeals.

Once this period has ended, the final list of mobility will be published on the same project webpage.

Likewise, the partner higher education institutions shall disseminate the publication through their own communication channels and platforms, as well as through the European Commission's dissemination platforms and channels.

Publication shall be carried out in accordance with the principles of publicity and transparency, while ensuring data protection in accordance with the applicable legislation¹⁰. To this end, the list will include only the profile of the selected individuals: anonymised national identity document or passport number, field of study, sending institution, host institution, score awarded to each application, and grants awarded under the call.

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10. Selection committee and quality

The Selection Committee shall be composed of at least one representative from each partner university of the Consortium with expertise in Erasmus+ KA171 projects. The details of this designated representative shall be communicated to the CGU.

The CGU will validate, oversee, and adopt the necessary measures to prevent any conflict of interest between individuals involved in the selection process and the applicants or beneficiaries.

⁹ <https://web.gcompostela.org/gcu-eu-america-student-mobility-ka171-project/>

¹⁰ The applicable law shall be that of the European Union, and, on a supplementary basis, the following national legislation: [Law 39/2015, of 1 October, on the Common Administrative Procedure of Public Administrations](#); [Law 40/2015, of 1 October, on the Legal Regime of the Public Sector](#); [Law 38/2003, of 17 November, General Law on Grants](#); [Law 47/2003, of 26 November, General Budgetary Law](#); [Law 29/1998, of 13 July, regulating the Contentious-Administrative Jurisdiction](#); and, in matters not expressly provided for, the remaining rules of general and special administrative law shall apply on a supplementary basis, and, failing that, common law, provided that none of these provisions contradict EU law.



11. Criteria for selection

For the awarding of mobility and grants, a scoring system with a maximum of 5 points shall be applied, except in cases where there is only one eligible applicant for a given destination. In such cases, the proposed award may be made directly without the need for evaluation, provided that the minimum participation requirements are duly demonstrated.

The scoring system to be applied in the selection process shall be as follows:

- Discretionary criteria, based on the descriptions of the offers available in the call:
 - Suitability of the applicant's profile for the placement: **2 points**.
 - a. Degree of inclusion.
 - b. Other curricular merits.
 - c. Degree of suitability for the position.
- Objective criteria:
 - Degrees prioritised in this call: **1 point**.
 - Grade point average: **maximum 1 point**:
 - From 5 to 6.9 = 0.25 points.
 - From 7 to 8.9 = 0.5 points.
 - From 9 to 9.9 = 0.75 points.
 - A grade of 10 = 1 point.
 - Previous participation in mobility programmes within the last four years: **1 point** (2 or more mobility = 0 points; 1 mobility = 0.5 points; no previous mobility = 1 point).

Essential requirement: the selected student must carry out their mobility within the 12 months following the completion of their degree.

In the event of a tie between applicants, the mobility placement shall be awarded to the candidate whose profile best matches the host offer. In all cases, the tie-breaking decision must be validated by the Selection and Quality Committee.



The institution must establish a selection committee that ensures the quality and transparency of the process. This selection will be supervised by the project's technical and academic coordination.

12. Implementation of mobility

a. Eligible period. Duration and modality

The mobility under the Erasmus+ KA171-HED Project must be carried out in both on-site and virtual modalities between **May and December 2026**.

The total duration of the mobility shall be a maximum of two months: up to 14 days shall be dedicated to the on-site mobility¹¹, and one month to the virtual modality. The virtual mobility may be implemented either continuously or on alternating days throughout the eligible period.

The mobility dates shall be agreed between the host institution and the selected student, within the eligible period.

The beneficiary's working hours must be equivalent to those of the staff members in the host department. Full immersion and the quality of the practical training must be ensured in both timing and execution.

b. Documentation before the mobility

Once the mobility has been validated by the CGU, the participating higher education institutions shall submit the following documentation for the selected student to grupo.compostela@usc.es:

- Express acceptance of the mobility by the student.
- Erasmus+ Learning Agreement for Traineeships, duly completed and signed.
- Certificate proving that the student has contracted accident and liability insurance covering the beneficiary during travel and stay.

¹¹ Travel days shall not be counted as mobility days.

The start date of the mobility must correspond to the first day on which the student is required to be physically present at the host organisation (first day of the traineeship), and the end date must correspond to the last day on which the student is required to be physically present at the host organisation (last day of the traineeship).



c. Grants

Mobility grants are financial contributions intended to cover part of the travel and subsistence expenses abroad and are funded by the European Commission's external policy funds.

The grant amounts shall be awarded as follows:

- Travel: between 1,188 euros and 1,735 euros. The amount will vary depending on the distance¹² between the place of origin¹³ and the destination¹⁴.
- Individual support for subsistence: 79 euros per day per beneficiary, up to a maximum of 14 days.

d. Eligible costs

Eligible mobility expenses under the CGU Erasmus+ KA171-HED Project shall be those related to short-term student mobility for traineeships in higher education institutions, as specified in the following annexes published by SEPIE¹⁵ under the 2024 Erasmus+ call:

- [Annex 2-Additional information on funding of costs](#),¹⁶
- [Annex 3- Applicable rates](#),¹⁷
- [Annex 5- Specific rules](#).¹⁸

e. Documentation during mobility

No changes to the mobility plan agreed prior to the start of the mobility shall be accepted from participants, unless such changes contribute to the improvement and achievement of the objectives of the CGU Erasmus+ KA171-HED Project.

¹² For the calculation of distances, the European Commission's distance calculator for organisations shall be used: <https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

¹³ The place of origin must be located in the country of the sending higher education institution, that is, the country in which the undergraduate or postgraduate degree was obtained (Colombia, Mexico, or El Salvador).

¹⁴ The place of destination shall be understood as the city in which the department hosting the traineeship is located within the host higher education institution.

¹⁵ Information available in Spanish: <http://sepie.es/educacion-superior/seguimiento-2024-KA1.html>

¹⁶ Information available in Spanish: http://sepie.es/doc/convocatoria/2024/HE/anexo_2_ka1_2024_sepie_ka171hed.pdf

¹⁷ Information available in Spanish: http://sepie.es/doc/convocatoria/2024/HE/anexo_3_ka1_2024_sepie_hed.pdf

¹⁸ Information available in Spanish: http://sepie.es/doc/convocatoria/2024/HE/anexo_5_ka1_2024_sepie_ka171hed.pdf



Any modification to the previously agreed implementation of the mobility must be communicated to the CGU in writing at grupo.compostela@usc.es.

13. Report of mobility

The deadline for justifying the mobility carried out expires on **31 March 2027**.

To justify the mobility, the following documentation must be submitted to grupo.compostela@usc.es:

- Final report on the mobility undertaken.
- Sworn statement of expenses incurred.
- Copies of invoices corresponding to the expenses.
- Copies of bank statements showing the payments made.
- Certificate or proof of application for the academic recognition of the traineeship.

The CGU may request any additional documentation deemed necessary from the beneficiaries and partner entities of the Project.

14. Payments

The payment of grants to incoming and/or outgoing beneficiary students shall be carried out by the Group 2 higher education institutions located in the Northern Atlantic Axis of Spain.

Such payment shall be made in instalments, at the beginning and at the end of the mobility period, in accordance with the internal operating rules of each paying higher education institution and in line with the regulations of the National Agency applicable to this process.

15. Data protection

All institutions and actors involved in the CGU Erasmus+ KA171-HED Project shall act in accordance with the General Data Protection Regulation, as well as with the applicable European Union, international, or national legislation on data protection, classification,



confidentiality and security¹⁹, complying with the duty of secrecy regarding personal data and the obligation to treat such data confidentially.

For these purposes, the parties involved (consortium universities and individual actors) shall adopt the necessary measures to prevent the alteration, loss, unauthorised processing, or unauthorised access to such data, and shall ensure compliance with these obligations.

The personal data of beneficiaries and other actors shall be processed in accordance with the General Data Protection Regulation, Organic Law 3/2018 on the Protection of Personal Data and Guarantee of Digital Rights of 5 December 2018 (LOPDGDD), and the applicable European legislation in force.

The members of the mobility selection committee, as well as the technical and specialised staff involved in mobility coordination and the overall coordination of the project (including the monitoring committee), must pay particular attention to these aspects when handling personal data and information relating to individuals in general, and specifically to persons with special needs and their family environment. This shall be done in accordance with Organic Law 1/1982, of 5 May, on the civil protection of the right to honour, personal and family privacy, and one's own image, and the applicable legislation in force.

To this end, all digital documentation generated within the framework of the project, and in particular any registration, record, or evaluation survey addressed to individuals, shall include a reference to the aforementioned legislation and the obligation to comply with it.

The same shall apply to any image or graphic reproduction obtained from participants, for which express consent or authorisation for dissemination shall be required. Individuals may exercise their rights of access, rectification, restriction, objection, erasure ("right to be forgotten"), portability, and objection to automated decision-making at any time by means of written notification.

16. Other responsibilities

The CGU, in accordance with the provisions of this call and with the aim of promoting cooperation among the parties, shall resolve and interpret all matters arising in the present

¹⁹ [Regulation \(EU\) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC \(General Data Protection Regulation\)](#).
[Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015 on the security rules for protecting EU classified information \(OJ L 72, 17.3.2015, p. 53\)](#).

procedure, always supporting the effective implementation of the mobility within the framework of the CGU Erasmus+ KA171-HED Project.

The CGU shall not be held liable for any damages or losses that the parties involved in the mobility may suffer, nor for any damage to their property, as a result of the implementation of the mobility activity under this programme.

The CGU shall not be responsible for technical problems, hardware, software, or other issues of any kind caused by third parties, nor for losses, electronic failures, incorrect, incomplete, or inaccurate communications, or delays caused by the user or by any equipment or programming associated with or used for the programme, nor for any human or other error that may occur during the call.

The CGU may request from the participating higher education institutions any additional documentation, other than that indicated in this call, in order to address any procedure, request, or requirement from the National Agency/European Commission or third parties related to the implementation of the Erasmus+ programme or other legal or fiscal matters.

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The content of this call has been issued in both English and Spanish. In the event of any discrepancy or misunderstanding in its interpretation, the Spanish version shall always prevail over the English version.

