

CGU Stella for Staff 2024
Professional Mobility Programme for Services Staff

PLACEMENT OFFER LSBAJIO04

INFORMATION OF THE HOST UNIVERSITY

Name of institution	University La Salle Bajío.
Address	Av. Universidad 602, Col. Lomas del Campestre C.P. 37150, León, Guanajuato (Mexico).
Telephone	52 477 7108500 ext.2750.
Web	www.lasallebajio.edu.mx .
Short description	University La Salle Bajío has had a presence for more than 50 years. Inspired by the Lasallian heritage of faith, fraternity and service, the mission of University La Salle Bajío is the integral formation of people in order to collaborate in the construction of communities and social transformation, for which it is oriented towards a constant search for the truth about nature, man and God.

INFORMATION OF THE PLACEMENT OFFER

Department	Administrative coordination Faculty of Tourism and Gastronomy.
Description of activities	<ol style="list-style-type: none"> 1. Applies institutional norms and policies; monitors and reports the processes for the execution of administrative resources of the Faculty. 2. Operate the processes related to the administrative services of the Faculty or School with a focus on continuous improvement and quality of the educational service, including the administration of accreditations and certifications. 3. Operates and reports administrative processes related to the academic and administrative staff of the Faculty.
Working languages	Spanish-English.
Working place	Faculty of Tourism and Gastronomy, Campus Campestre, city of León, Gto. Mexico Av. Universidad 602 Lomas del Campestre.
Mobility period	To be agreed with the candidate within the indicated period. 22 th July until 13 th December 2024.
Length	10 working days.
Daily working hours	5 hours.
Accommodation	Free accommodation for 12 calendar days. A room is assigned in the Residences area located on Campus Campestre in the city of León, Gto. Mexico. Av Universidad 602 Lomas del Campestre.
No. of placements	1.

CURRICULAR PROFILE OF THE CANDIDATE

Academic title	Degree.
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Required experience	<ul style="list-style-type: none">• Twenty years' experience in strategic business and project management processes, training, consulting.• Bachelor's Degree in Law, Bachelor's Degree in Business Administration, Master's Degree in Corporate Finance, Master's Degree in Private Law, Doctorate in Administration and Organizational Studies in course or related area.
Required skills	<ul style="list-style-type: none">• Leadership.• Group management.• Pleasure of working with entrepreneurs and businessmen.