

CGU Stella for Staff 2023

Professional Mobility Programme for Services Staff

PLACEMENT OFFER ANAHP02

INFORMATION OF THE HOST UNIVERSITY

Name of institution	Anahuac Puebla University.
Address	Orión Norte s/n, Col. La Vista Country Club, San Andrés Cholula Puebla, Mexico, C.P.72810.
Telephone	+52 222 169 10 69 ext. 227.
Web	https://www.anahuac.mx/puebla/anahuac-puebla-university .
Short description	Anahuac Puebla University is a private Catholic University. Its mission is to enhance the human condition of men and women from Mexico and the world, through comprehensive education. We are a medium size university of 3000 students, in 10 faculties, Business, Medicine, Architecture, Design, Law, Psychology, International Relations, Engineering, Humanities, Tourism & Gastronomy, and Communications. We are located in a thriving city where modernity and history fuse, just 60 mi. from Mexico City.

INFORMATION OF THE PLACEMENT OFFER

Department	Teacher Training and Educational Technology.
Description of activities	• Innovative Project development, working with the EdEX platform & strategies to disseminate the benefits of the online courses. • Help develop efficient training sessions for faculty. • Share good practices in developing and evaluating student learning experiences online.
Working languages	English/Spanish.
Working place	Educational Technology.
Mobility period	To be agreed with the candidate.
Length	7 working days, from Monday to Friday.
Daily working hours	8 hours a day.
Accommodation	The candidate will be given free accommodation in the University's on-campus student residences from Sunday to Friday. No payment for accommodations in students' residences is required.
Supplementary contribution	Free breakfast at the University's cafeteria is included Monday through Friday with accommodations. A free tour of the city is also included.
No. of offered placements	1

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CURRICULAR PROFILE OF THE CANDIDATE	
Academic title	Degree.
Required experience	• Preferably experience in faculty support in technological aspects; • Preferably some knowledge of platforms such as Bright Space, Teams and open source educational systems; • Course development in online platforms.
Required skills	• Skills in educational technology, Bright Space, teacher training, and building student experiences online. • Working goal-oriented.