

## CGU Stella for Staff 2022

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER NOVI01

#### INFORMATION OF HOST UNIVERSITY

<b>Name of institution</b>	University Business Academy in Novi Sad.
<b>Address</b>	Cvecarska 2, 21000 Novi Sad, Republic of Serbia.
<b>Telephone</b>	+38121531020
<b>Web</b>	<a href="https://www.privrednaakademija.edu.rs/">https://www.privrednaakademija.edu.rs/</a>
<b>Short description</b>	University Business Academy in Novi Sad was the first privately owned university, which received official recognition and got accredited in the Autonomous Province of Vojvodina. The University was established in 2000. Our main goal has been to create new generations of professionals capable of applying the acquired knowledge and being able to independently solve complex problems and tasks which Serbian economy and society is facing in the coming period.

#### INFORMATION OF PLACEMENT OFFER

<b>Mobility</b>	In-person.
<b>Department</b>	Faculty of Law for Commerce and Judiciary in Novi Sad.
<b>Description of activities</b>	<ul style="list-style-type: none"> <li>• Developing and maintaining cooperation frameworks with the bilateral international partners.</li> <li>• Professional and administrative tasks related to the participation of the University Business Academy in Novi Sad in international mobility programs.</li> </ul>
<b>Working languages</b>	English.
<b>Working place</b>	IRO.
<b>Mobility period</b>	To be agreed with the candidate.
<b>Length</b>	7 working days.
<b>Daily working hours</b>	10:00 to 14:00.
<b>No. of offered placements</b>	2.

#### CURRICULAR PROFILE OF CANDIDATE

<b>Required experience</b>	The candidate should be currently working in the same area or a similar one.
<b>Required skills</b>	<ul style="list-style-type: none"> <li>• Excellent level of English, both written and spoken.</li> <li>• Experience in organizing mobility programs for students/staff.</li> </ul>
<b>Academic title</b>	<ul style="list-style-type: none"> <li>• Diploma.</li> <li>• Master</li> </ul>