

## CGU Stella for Staff 2022

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER INTECO1

#### INFORMATION OF HOST UNIVERSITY

<b>Name of institution</b>	INTEC.
<b>Address</b>	Avenida de Los Próceres #49, Los Jardines del Norte 10602, Santo Domingo, Dominican Republic • Postal code 342-9 y 249-2.
<b>Telephone</b>	+18095679271
<b>Web</b>	<a href="http://www.intec.edu.do">www.intec.edu.do</a>
<b>Short description</b>	The Instituto Tecnológico de Santo Domingo - INTEC (INTEC University) is a private university, providing a public, not-for-profit service, and was founded in 1972. INTEC'S curriculum offers a lot of diversity: Engineering, Business, Health, Basic Sciences, Humanities and Social Studies.

#### INFORMATION OF PLACEMENT OFFER

<b>Mobility</b>	In-person.
<b>Department</b>	Mobility Office.
<b>Description of activities</b>	<ul style="list-style-type: none"> <li>• Knowing and supporting the design of academic linkage strategies to strengthen Internationalization and increase the mobility of the community through the development of initiatives that favor the exchange of ideas, proposals, and institutional activities.</li> <li>• Maintain contact and be a link with national and international institutions in the development of activities that allow the promotion of our academic offer (curricular and extracurricular).</li> <li>• Plan, execute and monitor short, medium, and long-term projects related to the mobility of students, teachers, and collaborators, which strengthen institutional internationalization.</li> <li>• Support the design and dissemination of informative and promotional material for international education projects and/or programs.</li> <li>• Knowing the academic and administrative areas in the development of programs and actions linked to the Academy.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Inform the academic community about the processes, documentation, statistics, and offers of institutions related to internationalization and mobility.</li> <li>• Support for the strengthening of internal processes linked to internationalization, exchange and/or mobility actions.</li> </ul>
<b>Working languages</b>	Spanish and English.
<b>Working place</b>	Institutional Mobility Office.
<b>Mobility period</b>	To be agreed with the candidate.
<b>Length</b>	7 working days.
<b>Daily working hours</b>	5 hours.
<b>No. of offered placements</b>	3.
<b>Supplementary contribution</b>	Airport transportation by Santo Domingo airport.

### CURRICULAR PROFILE OF CANDIDATE

<b>Required experience</b>	Being part of International Office at your home institution.
<b>Required skills</b>	Not applicable.
<b>Academic title</b>	<ul style="list-style-type: none"> <li>• Degree.</li> </ul>