

## CGU Maris project

### GUIDELINES FOR THE CALL

#### 1. OBJECTIVE

To contribute to the improvement of the training and to further the skills of young people, the Compostela Group of Universities (CGU) promotes the participation of students from the network's member universities in the **CGU Maris** project.

The project is funded by the General Secretariat of Universities of the Regional Government of Galicia and developed in conjunction with the Traslatio Foundation through its Iacobus Maris programme.

#### 2. CANDIDATES AND PLACES

The students from the CGU member universities –graduate, postgraduate and doctoral studies- can submit their applications to take part in the first edition of **CGU Maris**.

To allow the participation of their students, the CGU member universities must be up to date in the fulfilment of their statutory obligations to the network.

Aboard the schooner Atyla, there are 15 places reserved for students of the university network.

#### 3. PROJECT DATES AND DEVELOPMENT

The project will run from 17 to 24 July 2022.

The selected persons must report on 17 July at 16:00 hours at the dock of Matosinhos (Porto, Portugal), to start their participation in the activities related to the initiative. On 24 July at 11:00 hours, the project will be finalised and they will be able to start their return journey to their place of origin.

The preliminary programme for the development of the project can be consulted on the [CGU Maris](#) page on the website of the Compostela Group of Universities.

The organisers will set up a daily programme of activities for the students, allowing them to establish a routine aimed at expanding their knowledge and skills, both in the area of sailing and communication. During the journey, they will be accompanied by the crew and an expert.

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#### 4. COST OF THE REGISTRATION FEE

The registration fee for the project is 260 euros per participant.

Participants will be responsible for arranging and covering transfers to and from the departure point.

#### 5. FUNDING

The programme is partially funded by the Government of Galicia through the General Secretariat of Universities of the Xunta de Galicia. The funding covers 75% of the actual cost of the activity, excluding transfers.

Besides, the Compostela Group of Universities finances the costs of the registration fee in the activity of the accompanying expert.

#### 6. GRANTS

Students from Galician public universities whose family unit has a family income of fewer than 20,000 euros per year are eligible for one of the three grants, which cover the total cost of the activity. The grants are offered by the following institutions:

- ✿ **Traslato Foundation.**
- ✿ **Sail Training España.**
- ✿ **Cenaútica.**
- ✿ **Compostela Group of Universities.** Three grants to cover the travel costs (round trip) of the beneficiaries of the above-mentioned grants.

#### 7. REGISTRATION

##### 7.1 GENERAL REGISTRATION

Applicants from CGU member universities wishing to participate in the **CGU Maris** project must submit their application using the **electronic application form**. The form must be completed online and in English, for the application to be accepted.

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Besides, they must **enclose** the following **documents in their electronic form**:

- ✿ **Certificate or official document** that confirms the student is enrolled in an official graduate, postgraduate or doctoral programme at a CGU member university in the year and dates of the present activity.  
Besides, a letter of support for the application from the CGU's delegate in their home university respecting the terms and contents above-mentioned will also be accepted.
- ✿ Scanned copy of the information pages of the **national identity card** or **passport**.
- ✿ **Certificate or official document** of the average grade of the student record at the time of application.
- ✿ **Certificate or diploma** accrediting oral and written knowledge of English and Spanish. Minimum B2, if Spanish or English is not his/her mother tongue.
- ✿ **Motivation letter** written in English stating the reasons why s/he wants to participate in this activity. Maximum 200 words, spaces excluded.

#### 7.2 REGISTRATION FOR GRANT APPLICANTS

Moreover, those who **wish to apply for one of the grants** must also present a **certificate of income for the family unit** or a **declaration of being exempt** from it.

The deadline for applications is **5 June 2022**.

Those who do not submit the required documentation will be excluded from the selection process without the possibility of remedying the shortcomings.

As for the queries or doubts regarding the presentation of these applications, they can be sent by e-mail to the Compostela Group of Universities ([grupo.compostela@usc.es](mailto:grupo.compostela@usc.es)), indicating "Application CGU Maris" in the subject line. They can also be made by telephone.

### 8. SELECTION CRITERIA

To carry out the final selection process, the following criteria will be taken into account:

- ✿ The first come, first served' basis.
- ✿ Gender parity.

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- ✿ The average grade of the student record and motivation letter.
- ✿ Fostering geographical and university distribution.

During the selection process, participants may be asked to provide any additional documentation deemed necessary to reach the best possible decision.

### 9. RESOLUTION OF THE CALLS FOR APPLICATIONS AND GRANTS

The Compostela Group of Universities will issue a **resolution** containing the data of the **selected candidates** within a maximum period of one month from the closing date for the submission of applications. The resolution will contain an ordered list of beneficiaries of the selected candidates and five alternates will be designated.

The CGU will also communicate the final decision to the selected candidates via the email address provided by them in their applications. Once the message has been sent, the interested party will have a period of **5 working days**, counting from the day following receipt of the electronic communication to pay the registration fee into the bank account provided for this purpose or to accept the grant.

**Places will be filled as and when the selected applicant pays the cost of the activity within the established deadline.** In the event of failure to do so, the beneficiary will lose his/her rights and will be automatically excluded from the list of selected applicants.

### 10. DUTIES AND COMPLIANCE OF THE PARTIES

During the implementation of the project, the persons selected to participate in the **CGU Maris** project have to respect the rules and regulations of the organisation, in terms of timetable, code of conduct, confidentiality rules and socio-health obligations.

Moreover, the organisers will cover the board and lodging of these persons, from the evening of 17 to the morning of 24 July 2022.

Likewise, all of them will be covered by an accident and civil liability insurance during the crossing, contracted by the organisation.

The organisers will ask participants to take out health insurance in Europe if they do not have such cover.

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#### 11. ACCEPTANCE OF THE GUIDELINES FOR THE CALL

Participation in this programme implies acceptance of these guidelines. In accordance with Organic Law 3/2018 on Personal Data Protection and Digital Rights, the participants, by signing the application form, consent to the processing of their personal data, related to the programme procedures, to the Compostela Group of Universities and to the organisations collaborating in the project.

For all those matters not contemplated in these guidelines, the provisions of Law 39/2015 of 1 October 2005 on common administrative procedure shall apply.

#### 12. RESPONSIBILITY

The Compostela Group of Universities shall not be responsible for any technical, hardware, software or other problems, of any kind caused by thirds parties, nor for any loss, electronic failure, or incorrect, incomplete, inaccurate or delayed communications caused by the user or by any associated or used equipment or programming, or by any human error, or other, that may occur during the call of Stella Junior programme.

*\*Note: The guidelines of this call have been edited in English and Spanish. In case of any discrepancy or misunderstanding in their interpretation, the Spanish version shall always take precedence over the English version.*