

## CGU Stella for Staff 2022

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER UVIG002

#### INFORMATION OF HOST UNIVERSITY

<b>Name of institution</b>	University of Vigo.
<b>Address</b>	Universidade de Vigo. Campus Universitario s/n. E-36310-Vigo, Spain.
<b>Telephone</b>	+34986812000
<b>Web</b>	<a href="https://www.uvigo.gal/en">https://www.uvigo.gal/en</a>
<b>Short description</b>	The Universidade de Vigo is a young public academic institution founded in 1989 that has managed to consolidate itself in time as a reference of modernity and innovation in Galicia. It has three main objectives: to provide higher education services with high-quality rates giving priority to internationalization; to promote a basic and applied research through competitive research groups ; and to transfer its knowledge and scientific advances to the society.

#### INFORMATION OF PLACEMENT OFFER

<b>Mobility</b>	In-person.
<b>Department</b>	Accounting Service.
<b>Description of activities</b>	The person carrying out the exchange will be involved in the tasks of the service, i.e.: <ul style="list-style-type: none"> <li>• Carrying out accounting operations.</li> <li>• Operations related to the implementation and modification of the budget.</li> <li>• Treasury operations.</li> <li>• Operations related to the payment of taxes.</li> </ul>
<b>Working languages</b>	English, Spanish, Portuguese or French.
<b>Working place</b>	Accounting Service. Edificio Exeria As Lagoas, Marcosende 36310 Vigo, Spain.
<b>Mobility period</b>	Within the indicated period. 3-11 October 2022.
<b>Length</b>	7 working days.
<b>Daily working hours</b>	7 hours.
<b>No. of offered placements</b>	1.

#### CURRICULAR PROFILE OF CANDIDATE

<b>Required experience</b>	The person carrying out the exchange has to work at her/his institution in the economic area.
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Required skills	Knowledge of budget execution and accounting.
Academic title	<ul style="list-style-type: none"><li>• Diploma.</li></ul>