

CGU Stella Junior 2021

Mobility and training programme for students

PLACEMENT OFFER UCA01J

INFORMATION OF HOST UNIVERSITY

Name of institution	Cadiz University.
Address	Plaza Falla, 8, 11003, Cadiz (Spain).
Telephone	+34 956019119
Web	https://www.uca.es/
Short description	The University of Cadiz (UCA), Spain, in the South of Europe, has a longstanding experience in mobility programs on the European and International Level (Erasmus+) as part of its Strategy of Internationalization. The University of Cadiz participated from the very beginning in the Stella Program. Its international cooperation strategy prioritises the construction of the Latin-American Knowledge Area, and the European, North Africa and the post-soviet area.

INFORMATION OF PLACEMENT OFFER

Mobility	In-person.
Department	Vice-rectorate of Internationalization (including International mobility and Welcome Office, Projects and networks office, and International Cooperation).
Description of activities	<p>During the first week, participants will learn about the international activities and programmes of the University of Cadiz through presentations of our staff and will meet with our office departments (study abroad and staff mobility, international welcome centre, international partnerships and networks, international projects...).</p> <p>After the training week, the intern will participate in all activities of the International Office in coordination with its members, supporting them in tasks related to:</p> <ul style="list-style-type: none"> • Preparation and participating in the Welcome days for Incoming International Students; • Collaborating in the implementation of our International Welcome Center (IWC); • Participation and support in information sessions in our different campuses and faculties; • Preparing documents for incoming and outgoing mobility students; • Contributing to the dissemination of the activities carried out at our office.
Working languages	Spanish and English.

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Working place	University administration building (Hospital Real), Campus of Cadiz.
Mobility period	Within the indicated period. 20.09.2021- 17.12.2021.
Length	3 months (89 days).
Daily working hours	09:00 to 14:00. 5 hours.
No. of offered placements	1.
Accommodation	<p>Accommodation with full-board at the residence hall of the university for 3 months will be borne by Cadiz University. Just three minutes far from the working place downtown, accommodation in the residence hall of our university will be provided from one day before the beginning of the activity, until the day after the end of the stay.</p> <p>65 working days + 22 days of weekends in between weekdays + 1 day before + 1 day after the working period. Total: 89 days (including breakfast, lunch and dinner).</p>
Supplementary contribution	Travel and Health Insurance.

CURRICULAR PROFILE OF CANDIDATE

Required experience	<ul style="list-style-type: none"> • Students from the area of Modern Languages or International Studies. • Experience abroad and previous participation in a mobility program will be appreciated.
Required skills	<ul style="list-style-type: none"> • Advanced level in Spanish and English (equal to B2). Other languages will be a plus; • Ability to work in multicultural teams as well as independently; • Computer and Office Suite skills; • Communication skills; • Open-minded, motivate and reliable.
Academic title	<ul style="list-style-type: none"> • Diploma.