

CGU Stella Junior 2021

Mobility and training programme for students

PLACEMENT OFFER CETYSOIJ

INFORMATION OF HOST UNIVERSITY

Name of institution	CETYS University.
Address	KM 1 Camino Microondas Trinidad, Las Palmas 3a Sección, Ensenada, BC 22860 (Mexico).
Telephone	+52.646.222.2300
Web	https://www.cetys.mx/
Short description	<p>CETYS University is a private Institution of Higher Education founded in 1961, located in northwest Mexico. CETYS is a three-campus university system with programs in the areas of Engineering, Business and Social Sciences.</p> <p>With several alliances with universities and higher education organizations around the world, CETYS is the only university in Mexico currently accredited in the USA by the Western Association of Schools and Colleges (WASC). CETYS is also accredited in the USA by the Accreditation Council for Business Schools and Programs (ACBSP) and the Accreditation Board for Engineering and Technology (ABET).</p>

INFORMATION OF PLACEMENT OFFER

Mobility	Virtual.
Department	International Programs.
Description of activities	<ul style="list-style-type: none"> • The participant will work in the implementation of CETYS' International Summer Program (ISP), anywhere from helping coordinating registrations, attendance of students, curriculum needs, and instructors' requirements. • Implemented every July, CETYS' ISP brings together over 200 students from at least 15 different countries as well as 8-10 instructors from different countries. ISP2021 will be held virtually for three weeks in July. It is CETYS' Internationalization at Home insignia program. • The participant will work directly with CETYS' ISP2021 organizers to make sure the program runs smoothly and it becomes a success. • The participant will also work with the International Programs staff in the daily operations of this Department, helping coordinate both incoming and outgoing applicants as well as students already in exchange.

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	<ul style="list-style-type: none"> During the period of virtual mobility the Dean for International Affairs for CETYS University System and his staff will have several meetings and working sessions with the participant, to make sure the program is meeting the professional and learning goals of the participant. As well, the student will be allowed to actively participate in strategy meetings of CETYS's International Affairs Department, and participate in any work meetings held during the virtual mobility period with international partners.
Working languages	English (Spanish is desired as well, but not compulsory).
Working place	Remote.
Mobility period	Within the indicated period. July 5 th - August 10 th 2021.
Length	37 calendar days.
Daily working hours	3-4 hours per day.
No. of offered placements	1.
Supplementary contribution	<p>CETYS University will provide a supplementary contribution in the same amount as the € 200 grant provided by Compostela Group of Universities. This amount is subject to withholding taxes in accordance with Mexico Law.</p> <p>In addition to the above-mentioned, CETYS will provide the student with a full scholarship to attend CETYS' International Summer Program in July of 2022.</p>

CURRICULAR PROFILE OF CANDIDATE

Required experience	Customer Service experience is desirable, but not compulsory.
Required skills	<ul style="list-style-type: none"> Able to work under pressure. Good team member. Able to work in multicultural environments. Microsoft Office. Commitment to goals and accomplishment. Relates and interacts well with other persons.
Academic title	<ul style="list-style-type: none"> Diploma.