

## CGU Stella for Staff 2021

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER UVIG004

#### INFORMATION OF HOST UNIVERSITY

<b>Name of institution</b>	University of Vigo.
<b>Address</b>	Campus universitario de Vigo. As Lagoas, Marcosende 36310 Vigo.
<b>Telephone</b>	+34 986 812 000
<b>Web</b>	<a href="https://www.uvigo.gal/es">https://www.uvigo.gal/es</a>
<b>Short description</b>	The Universidade de Vigo (UVIGO) is a young public academic institution officially founded in 1989 that has managed to consolidate itself in time as a reference of modernity and innovation in Galicia. It has three main objectives: to provide higher education services with high-quality rates and oriented to promote work placements among its students, giving priority to internationalization; to promote a basic and applied research through competitive research groups at an international level; and to transfer its knowledge and scientific advances to the society in order to foster an intelligent, sustainable and integrating growth of all its surrounding territory.

#### INFORMATION OF PLACEMENT OFFER

<b>Mobility</b>	In-person.
<b>Department</b>	Department of economic management and hiring.
<b>Description of activities</b>	<ul style="list-style-type: none"> <li>• Support in everyday activities.</li> <li>• Exchange of good practices, especially with regard to the management of bids and contracting of healthy vending machines, restaurants, local suppliers, and nursery schools and summer camps for the children of the staff.</li> </ul>
<b>Working languages</b>	Spanish.
<b>Working place</b>	Location of the service at the Campus of Vigo.
<b>Mobility period</b>	Within the indicated period. 27th September – 7th October aprox.
<b>Length</b>	10 working days.
<b>Daily working hours</b>	5 hours.
<b>No. of offered placements</b>	1.
<b>Accommodation</b>	Free for the duration of the mobility. However, the selected candidate only has to pay a small fee for administrative costs.

#### CURRICULAR PROFILE OF CANDIDATE

<b>Required experience</b>	<ul style="list-style-type: none"> <li>• A minimum of five years of experience in a position related to the placement offer.</li> <li>• Selected candidates will work directly with the director or head of the service at the University of Vigo. Therefore, a middle or higher management level position in the institution of origin is required.</li> </ul>
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Required skills	<ul style="list-style-type: none"><li>• Capacity for teamwork.</li><li>• Management IT- user level.</li></ul>
Academic title	<ul style="list-style-type: none"><li>• Diploma.</li></ul>