

## CGU Stella for Staff 2021

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER ULPGC02

INFORMATION OF HOST UNIVERSITY	
Name of institution	Las Palmas de Gran Canaria University.
Address	C/Juan de Quesada, 30, 35001 Las Palmas de Gran Canaria, Spain.
Telephone	+34 928458018.
Web	<a href="http://www.ulpgc.es">www.ulpgc.es</a>
Short description	The ULPGC, established in 1989, has almost 22,000 students, more than 1,700 lecturers and over 800 administrative staff. It has modern facilities and equipment. The ULPGC offers 41 Degrees and 25 Master's Degree programmes, as well as a wide range of courses at all learning levels, including 5 courses offered online. It is also a leading university in e-learning. The ULPGC has signed agreements with universities from the five continents, to facilitate the mobility of teachers, researchers, students, and administrative staff.
INFORMATION OF PLACEMENT OFFER	
Mobility	In-person.
Department	Vice-Rectorate of Communication and Social Projection.
Description of activities	The mobility activities are expected to produce some of the following outcomes: <ul style="list-style-type: none"> <li>• Understanding of practices, policies and systems in education and training at a Spanish university;</li> <li>• A better understanding of interconnections between formal education and the labour market respectively;</li> <li>• Greater understanding of social, linguistic and cultural diversity; Support for and promotion of mobility activities for learners;</li> <li>• Improved foreign language competences.</li> </ul>
Working languages	Spanish / English.
Working place	Office of Students Affairs.
Mobility period	To be agreed with the candidate. Preferably between September and November.
Length	7 working days.
Daily working hours	5 hours.
No. of offered placements	1.
CURRICULAR PROFILE OF CANDIDATE	
Required experience	The candidate must be part of the administrative staff of his/her home university. The candidate must be currently working in a student's affairs office or department a higher education institution.

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<b>Required skills</b>	<ul style="list-style-type: none"><li>• The candidate must have a good command of English (B2 level according to MCER) and preferably spoken skills in Spanish (B1 level according to MCER).</li><li>• Skills related to working in an Office of international relations and/or student affairs will also be valued. In special, the candidate must have knowledge of mobility programs and cooperation and international projects.</li><li>• Good use of computers, related software and other standard office equipment.</li><li>• Good communication skills and intercultural sensitivity.</li></ul>
<b>Academic title</b>	<ul style="list-style-type: none"><li>• Diploma.</li></ul>