

CGU Stella for Staff 2021

Professional Mobility Programme for Services Staff

PLACEMENT OFFER CETYSO1

INFORMATION OF HOST UNIVERSITY	
Name of institution	CETYS University.
Address	Km. 1 Camino Microondas Trinidad Fracc. Las Palmas 3ra. Seccion.
Telephone	526462222300
Web	www.cetys.mx
Short description	CETYS University is a private, non-profit, higher education institution located in the state of Baja California, Mexico, with three campuses: Ensenada, Tijuana, Mexicali.
INFORMATION OF PLACEMENT OFFER	
Mobility	Virtual.
Department	International Programs / International Affairs.
Description of activities	<ul style="list-style-type: none"> Assistance in the process of registration of the international students that are participating in the online activities, such as seminar and summer programs. Content design and proposal of website for international students. Supporting International office on daily activities.
Working languages	English or Spanish.
Working place	From home.
Mobility period	To be agreed with the candidate.
Length	20 working days.
Daily working hours	2 - 4 hours.
No. of offered placements	1.
CURRICULAR PROFILE OF CANDIDATE	
Required experience	Experience on the area would be desirable. As a part of an international program department / area, some expertise developing activities for international students.
Required skills	<ul style="list-style-type: none"> Good language skills. Responsible. Creative. Teamwork.
Academic title	<ul style="list-style-type: none"> Diploma.