

## CGU Stella for Staff 2021

### *Professional Mobility Programme for Services Staff*

## PERSONAL FINAL REPORT

Home university

### DATA OF THE BENEFICIARY OF THE GRANT

Name and surname	
Home department	
Home university	
Host department	
Host university	
Code of the placement offer	
Mobility period	From day/month/year until day/month/year

Indicate your assessment of the mobility using the scale from 1 to 4, being:  
1 – Poor, 2 – Sufficient, 3 – Good, 4 – Very Good.

### LOGISTICS AND MANAGEMENT OF MOBILITY BY THE HOST UNIVERSITY

	1	2	3	4
1. Assistance with pre-mobility arrangements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Collaboration for the definition of the work plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Welcome and hospitality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Integration into the working dynamics of the department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Monitoring of scheduled tasks during mobility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Support to face difficulties during the stay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Definition of tasks, schedules and activities during the stay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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### ADEQUACY OF THE STAY TO THE PLACEMENT OFFER

	1	2	3	4
8. Adaptation of the stay as specified in the placement offer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Equivalence between home and host department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Language skills and communication as specified in the placement offer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Adequacy of field and category of studies as specified in the placement offer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Adequacy of experience/field of work as specified in the placement offer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### PERCEIVED BENEFITS BY THE BENEFICIARY OF THE GRANT

	1	2	3	4
13. Exchange of work experiences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Acquisition of new skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Acquisition of new tools and working methodologies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Establishment and strengthening of contacts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Opportunities for the development of agreements or initiatives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Growth of professional career	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Learning of a new culture or working language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

20. Specify whether any opportunities have arisen as a result of this professional exchange for the establishment of agreements or the development of projects or joint initiatives. Maximum of 500 characters.

21. List the benefits this experience has brought to you as a beneficiary of a grant. Maximum of 500 characters.

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### GENERAL ASSESSMENT OF MOBILITY AND THE STELLA PROGRAMME

22. Specify the positive and to be improved aspects of mobility. Maximum of 500 characters.

23. Specify the positive and to be improved aspects of Stella for Staff programme. Maximum of 500 characters.

24. Would you repeat the experience in future calls? Explain the reasons. Maximum of 500 characters.

Date: day/month/year

Signature of the beneficiary of the grant: