

## CGU Stella for staff 2020

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER UR01

#### INFORMATION OF HOST UNIVERSITY

<b>Name of institution:</b>	University of Regensburg.
<b>Address:</b>	Universitätsstr. 31, 93053 Regensburg, Germany.
<b>Telephone:</b>	+49-941-943-2373
<b>Web:</b>	<a href="http://www.uni-regensburg.de">www.uni-regensburg.de</a>
<b>Short description:</b>	The University of Regensburg (UR), founded in 1962, is a modern campus University located at the edge of the historic City of Regensburg. It is the fifth largest public university in Bavaria. Cutting-edge research, high quality teaching, a broad spectrum of study programs across 11 faculties, efficient and comprehensive services for both international students and researchers, this is what the University of Regensburg stands for. The modern campus offers outstanding research facilities and an inspiring study and learning environment or 21,000 students, 1700 of which international, as well as for the over 300 international visiting researchers which come to UR per year.

#### INFORMATION OF PLACEMENT OFFER

<b>Department:</b>	International Office.
<b>Description of activities:</b>	Job shadowing in the following areas: incoming and outgoing student mobility (Europe and Overseas), Services for international students (Exchange and degree seeking), Welcome Service for international visiting researchers.
<b>Working languages:</b>	German/English.
<b>Working place:</b>	International Office of the University of Regensburg.
<b>Mobility period</b>	To be agreed with the candidate.
<b>Length:</b>	7 working days.
<b>Daily working time:</b>	8 hours (flexible).
<b>No. of offered placements:</b>	1
<b>Accommodation</b>	Yes. Accommodation in a hotel paid by the University of Regensburg for the period of 7 working days, including the weekend.
<b>Supplementary contribution</b>	Yes. Free lunch at the University Restaurant (Mensa).

#### CURRICULAR PROFILE OF CANDIDATE

<b>Required experience:</b>	Minimum 2 years of working experience in an International Office in one of the following areas: organization of student mobility, services for international students and researchers, management of international partnerships.
<b>Required skills:</b>	Good working knowledge of English. Minimum B2, C1 preferred
<b>Academic title</b>	Degree, Master