

## CGU Stella for staff 2020

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER ULS01

#### INFORMATION OF HOST UNIVERSITY

<b>Name of institution:</b>	University La Salle, AC.
<b>Address:</b>	Benjamin Franklin No. 45 Col. Condesa Ciudad De México.
<b>Telephone:</b>	(+52) 55 52789500
<b>Web:</b>	<a href="http://www.lasalle.mx">www.lasalle.mx</a>
<b>Short description:</b>	La Salle forms Professionals with Value, boosting their potential to provide innovative solutions that transform Mexico and the world with social responsibility and commitment. Our educational model has been distinguished by the Secretariat of Public Education (SEP) by granting it the title of University of Excellence with National Leadership; we have the accreditation by the Federation of Private Mexican Institutions of Higher Education (FIMPES) and each study program is recognized by the respective accrediting body, which certifies the quality of the administrative, academic, training and academic processes.

#### INFORMATION OF PLACEMENT OFFER

<b>Department:</b>	Center for International Education, La Salle.
<b>Description of activities:</b>	Get involved in the mobility process of incoming and outgoing students. Participate in the orientation week for incoming students. Visit and meet the different areas of the International Education Center.
<b>Working languages:</b>	Spanish.
<b>Working place:</b>	Mexico City.
<b>Mobility period</b>	July 27 to August 4 2020.
<b>Length:</b>	7 working days.
<b>Daily working time:</b>	9:00 – 18:00
<b>No. of offered placements:</b>	1
<b>Accommodation</b>	Yes. Free, including the weekend.
<b>Supplementary contribution</b>	Yes. Free breakfast into the Campus.

#### CURRICULAR PROFILE OF CANDIDATE

<b>Required experience:</b>	Experience in academic mobility processes (incoming/outgoing) and good management of student groups.
<b>Required skills:</b>	Leadership and communication. Spanish and English languages.
<b>Academic title</b>	Degree