

CGU Stella for staff 2020

Professional Mobility Programme for Services Staff

PLACEMENT OFFER UDCO1

INFORMATION OF HOST UNIVERSITY

Name of institution:	University of A Coruña.
Address:	R/ da Maestranza, 9. 15001 - A Coruña.
Telephone:	+34 881013634
Web:	https://www.udc.gal/en/
Short description:	The University of A Coruña was founded in 1989. As a public service, the University of A Coruña is open to the society in general. The University of A Coruña is a modern, innovative and dynamic university. It actively encourages integral training and education through specific programmes covering the areas of culture, cooperation, equality, languages and technology. The University of A Coruña has campuses in A Coruña and in Ferrol, two beautiful coastal cities in the Northwestern Spain. Together, these two cities form Galicia's most dynamic cultural and economic area.

INFORMATION OF PLACEMENT OFFER

Department:	Research Support Service – Laboratory Coordination Unit.
Description of activities:	Research Support Services of Universidade da Coruña are composed of a set of specialized services capable of supporting scientific, technical and humanistic research. The function they must perform is to organize rationally the organization of these resources for research tasks. We manage the financial and administrative issues.
Working languages:	Spanish, Galician.
Working place:	Campus de Elviña, s/n 15071 A Coruña.
Mobility period	To be agreed with the candidate.
Length:	15 working days.
Daily working time:	7 hours.
No. of offered placements:	1
Accommodation	No.
Supplementary contribution	No.

CURRICULAR PROFILE OF CANDIDATE

Required experience:	Experience in management and administrative tasks.
Required skills:	Not required.
Academic title	Diploma