

## **CGU Stella for staff 2020**

*Professional Mobility Programme for Services Staff*

### **PLACEMENT OFFER UCA01**

#### **INFORMATION OF HOST UNIVERSITY**

<b>Name of institution:</b>	Cadiz University.
<b>Address:</b>	Plaza Falla, 8.
<b>Telephone:</b>	+34956015761
<b>Web:</b>	<a href="http://www.uca.es">http://www.uca.es</a>
<b>Short description:</b>	The University of Cadiz (UCA), Spain, in the South of Europe, has a longstanding experience in mobility programs on European and International Level (Erasmus+) as part of its Strategy of Internationalization. The University of Cadiz participated from the very beginning in the Stella Program. The Internationalization Strategy of our university focuses especially on the non-academic staff of the whole university, which includes Internationalization at home to reach all members of our community.

#### **INFORMATION OF PLACEMENT OFFER**

<b>Department:</b>	Internationalization including International Mobility, Accounting, Library, Culture and Social Services, and Sport.
<b>Description of activities:</b>	The interested participant will have the first welcome days in the department of internationalization, to get knowledge of the Internationalization process of our university (including internationalization process at home). After that the participant will move to one of the departments on his or her choice: international mobility and international projects, accounting, library, student services, cultural and social services or sport services.
<b>Working languages:</b>	English or Spanish.
<b>Working place:</b>	Internationalization Office and other departments of choice.
<b>Mobility period</b>	Within the indicated period. Between May and November 2020 (except August).
<b>Length:</b>	10 working days.
<b>Daily working time:</b>	7 hours.
<b>No. of offered placements:</b>	2
<b>Accommodation</b>	From day of arrival before the beginning of the activity until day after the end of activity in the residence hall of our university: <a href="https://colegiomayor.uca.es/">https://colegiomayor.uca.es/</a> . 10 working days + two days of the week end, one day before and one day after the working period. Total: 14 days including breakfast. Accommodation 14 days including breakfast will be on charge of the University of Cádiz
<b>Supplementary contribution</b>	No.

#### **CURRICULAR PROFILE OF CANDIDATE**

<b>Required experience:</b>	- Staff of the partner university of the department of choice.
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	<ul style="list-style-type: none"><li>- almost two years of previous experience in the department he or she is applying for.</li><li>- experience in internationalization processes inside the own institution.</li><li>- participation and experience in mobility programs inside the own continent (excluding Erasmus+).</li><li>- experience of management of international projects (mobility or cooperation projects).</li></ul>
<b>Required skills:</b>	English (Minimum C1) or Spanish (Minimum C1).
<b>Academic title</b>	Higher Education Degree.