

CGU Stella for staff 2020

Professional Mobility Programme for Services Staff

PLACEMENT OFFER SCO2

INFORMATION OF HOST UNIVERSITY

Name of institution:	University of South Carolina.
Address:	1322 Greene Street, Columbia, SC, 29208.
Telephone:	(843) 457-6751
Web:	https://www.sc.edu
Short description:	Formed in the 1800s, this is the pilot university of South Carolina. Deeply rooted in history and prides itself on forming international affairs.

INFORMATION OF PLACEMENT OFFER

Department:	Career Center at the University of South Carolina.
Description of activities:	Provide a tour of the city, take beneficiary to museums and exhibits, allow them to job shadow, supply them with critical career development skills.
Working languages:	English, Arabic.
Working place:	Office setting.
Mobility period	To be agreed with the candidate.
Length:	10 working days.
Daily working time:	09:00 - 16:30.
No. of offered placements:	1
Accommodation	No.
Supplementary contribution	No.

CURRICULAR PROFILE OF CANDIDATE

Required experience:	Must have 1-2 years postgraduate work experience. Candidate should have a desire to learn about career services and/or be intellectually curious about the current trends within career services, job and career outlooks, or the hiring trends of major industries. Or candidate is interested in international student career counseling, hiring trends, and development, U.S. regulations on H-1B, OPT, CPT. Knowledge and experience in customer service, foreign languages, research methodology, student services.
Required skills:	English proficiency, cultural diverse, good communication skills, ability to multi-task and to exercise a degree of discretion and patience.
Academic title	Master.