

## CGU Stella for staff 2020

*Professional Mobility Programme for Services Staff*

### PLACEMENT OFFER INTECO1

#### INFORMATION OF HOST UNIVERSITY

<b>Name of institution:</b>	Technological Institute of Santo Domingo.
<b>Address:</b>	Av. Los Próceres no.49, Santo Domingo, Dominican Republic.
<b>Telephone:</b>	(809) 567-9271
<b>Web:</b>	<a href="https://www.intec.edu.do/">https://www.intec.edu.do/</a>
<b>Short description:</b>	The Instituto Tecnológico de Santo Domingo - INTEC (INTEC University) is a private University, providing a public, not-for-profit service, and was founded in 1972. INTEC'S curriculum offers a lot of diversity: Engineering, Business, Health, Basic Sciences, Humanities and Social Studies.

#### INFORMATION OF PLACEMENT OFFER

<b>Department:</b>	Institutional Mobility Office.
<b>Description of activities:</b>	Job Shadowing according the preferences of the intern the candidate selected for the mobility.
<b>Working languages:</b>	Spanish/English.
<b>Working place:</b>	Job shadowing. Execute related and complementary tasks of the ones established, either as collaboration or at the request of your immediate supervisor.
<b>Mobility period</b>	To be agreed with the candidate.
<b>Length:</b>	7 working days.
<b>Daily working time:</b>	9:00 – 17:00.
<b>No. of offered placements:</b>	2
<b>Accommodation</b>	No.
<b>Supplementary contribution</b>	Yes. Lunch and transportation airport-hotel and hotel-INTEC.

#### CURRICULAR PROFILE OF CANDIDATE

<b>Required experience:</b>	Participation in internationalization programs. A year in office of International contact, customer service and institutional exchange, desirable.
<b>Required skills:</b>	Skills for oral and written exposure, international relations and Specialized softwares of the area.
<b>Academic title</b>	Degree, Master.